



MARBLE FALLS
EDUCATION FOUNDATION

Grants for Great Ideas

Grant Application Guidelines

2018-2019

APPLICATION DEADLINE:
January 31, 2019

Purpose:

Grants for Great Ideas are designed to encourage, facilitate, recognize and reward innovative and creative instructional approaches to the accomplishment of program objectives. The Marble Falls Education Foundation (MFEF) is offering teachers, administrators, and staff the opportunity to apply for grants to support innovative programs or projects to support higher levels of student learning. The grants must enhance student academic performance and support the objectives, goals, and initiatives of the Marble Falls ISD.

Persons Eligible to Apply for Grants:

Individuals or teams of 3 or more individuals employed by Marble Falls ISD who are involved in the instruction of students or related support services benefiting students are eligible to apply. The applicant must continue to be employed by MFISD throughout the term of the grant. See the transfer policy regarding transfers within the District available through the MFEF Office.

Eligible Proposals:

Instructional approaches or projects are designed to begin during the upcoming semester of the school year. Grants may fund instructional and classroom materials, parent involvement programs, or any activity or material which supports higher levels of student academic achievement.

Award of Funds:

Grants of up to \$2,500 will be awarded to individual programs or projects. Grants of up to \$5,000 will be awarded to campus teams of 3 or more, departments and District initiated programs or projects. The number of awards will depend on funds available from Marble Falls Education Foundation.

Selection Criteria:

- The degree to which the grant supports the District goals and is specifically designed to address an area of need substantiated by data.
- The degree to which student academic performance is emphasized.
- The degree to which sound evaluation procedures are incorporated in the proposal.
- The degree to which the proposal represents a creative or innovative approach to the accomplishment of objectives. Funds are not typically available for recurring programs/projects. However, applications that justify expanding a current program that the District does not fund will be considered if the application can clearly articulate how expansion moves the District to a more robust educational experience for the student.
- The degree to which the proposal is clear and logical, including (a) specificity of objectives; (b) clarity of description of instructional procedures, methods or treatments; and (c) correspondence among evaluative procedures, objectives and treatments.

Selection Process:

1. Application forms may be obtained online through the MFEF web page, www.marblefallsef.org.
2. Teacher initiated applications must be reviewed and signed by the principal to ensure congruence with campus programs and goals.
3. Signed applications are due to the MFEF office, no later than **THURSDAY, JANUARY 31, 2019.**
4. Applications will be reviewed and evaluated anonymously by the Grant Application Review Committee made up of at least five MFEF Program committee members.
5. If recommended for approval, the application is presented to the Board of Directors of MFEF in summary form for review and formal approval.
6. Applicants will be notified of decisions by the date specified by the committee.

Responsibilities of Grant Recipients:

- Use the awards for the purposes intended.
- Funds must be expended by the end of the fall semester immediately following award notification. Projects awarded must be fully implemented by the end of the spring semester. Any funds not expended by the end of the fall semester must be explained in the application process for consideration.
- Project evaluation must be submitted within 30 days of project completion.
- Recipients must agree to share successful procedures in staff development sessions.
- Recipients must attend one Grants for Great Ideas Workshop prior to applying. Prior attendance at a Workshop is valid for 3 years upon proof, but expires at the end of 3 years.
- Recipients must review and sign an agreement following notification that recipient will meet all financial reporting and vendor requests documentation and meet all required deadlines.

When applying for a grant, please remember the following:

- Do not use the name of your campus in the application. Only the Cover Page should include the campus or department name.
- Grants are to be used to fund projects that cannot be provided within the school and District budgets.
- Objectives and outcomes should be consistent with the goals of your school and the District.
- When creating your budget, research carefully and be realistic. Small grants are just as likely to be awarded as large grants. Partial funding will be considered. Funds will not be awarded for budgeted items available from District resources.
- Projects awarded must be fully implemented by the end of the following semester.

Tips for a Successful Application

Statement of Need:

- Describe the area of student achievement you wish to address and give any data that supports the need. Please include how this grant addresses District and campus goals.
- Keep the statement simple and straightforward.

Objectives:

- Limit the number of objectives.
- Imply or state evaluation in the statement of objectives.
- Be specific.

Description of Proposed Project/Activity:

- Describe the problem or issue addressed.
- Show how the project supports the purpose.
- List steps to be followed in project implementation.
- Relate project to need and objectives.
- Be specific.

Evaluation:

- Relate to stated objectives.
- Indicate how you will know whether the project was successful.

Partners:

- Are there others who will participate in this project? (PTA, Rotary, Lion's Club)
- What will their roles be?

Your questions will be addressed at the Workshops. You must register for a workshop by emailing foundation@mfisd.txed.net or calling 830-798-3588.